

Freestone Central Appraisal District
Directors Meeting

Minutes of March 13, 2024

Regular Meeting # 535

The Freestone Central Appraisal District Board of Directors met at the appraisal office located at 218 North Mount, Fairfield, Texas. Board members present were Craig Dunlap, Daniel Ralstin, Stanton Brown, Jerry Don Sanders, and Sid Fryer. Representing the appraisal district was Don Awalt, Chief Appraiser; Jason Moore, Deputy Chief Appraiser; Carol Clark, Administrative Assistant.

Mr. Dunlap called the meeting to order at 5:37 p.m.

Mr. Dunlap established proof of the posting of public notice of the meeting in accordance with the Texas Open Meeting Act from the affidavit attached to the foot of the posted agenda.

Mr. Dunlap then declared a quorum of members present.

Consideration and action were taken on the minutes of the meeting held on February 14, 2024. Mr. Brown made a motion to approve the minutes as presented. Mr. Sanders seconded the motion. Motion carried.

The board then considered the district's monthly financial report for February 2024. Mr. Awalt reviewed some of the expenses recorded on the bill list. The quarterly payment of \$58,125.00 was made for the mineral installment to Pritchard & Abbott. The employee health insurance premium paid was \$15,563.95 for the employer contribution. An annual subscription of \$1,444.95 for the Commercial Estimator 7 was made to Marshall & Swift/Boeckh, LLC. Ms. Gilley Lee was reimbursed for the charges made in error by the hotel where she attended class. The district had the credit card information submitted to the hotel in advance to cover the room charges. Mr. Awalt concluded his review of the bill list pointing out the payment of \$1,500.00 to BIS Consulting for the purchase of the current leased server. He added that Pritchard & Abbott will have moved the district's records from the server over the weekend and should be complete by the start of business on Monday morning. Mr. Sanders made a motion to approve the financial report for February 2024, with a second by Mr. Fryer. Motion carried.

A copy of the 2023 ARB Hearing Rules & Procedures was included in the board packet in error. The district is required to submit a copy to the board of directors within fifteen (15) days of being approved. A copy of the 2024 ARB Hearing Rules & Procedures will be emailed to the board outside of the meeting.

There being no further business, Mr. Dunlap declared the meeting adjourned at 6:10 p.m.



Chairman

Secretary